

1

Turn "OFF" machine on control panel



2

Turn "OFF" main switch on the front of the machine



3

Pull out the paper tray.

- SC501 – Tray 1
- SC502 – Tray 2
- SC503 – Tray 3
- SC504 – Tray 4

Check the paper is not above the paper limit. As indicated by the two black arrows.



4

Remove all paper and check no corners are folded over, and replace paper making sure it is below paper limit.

5

Turn main power switch on the front of the machine back "ON"